

**APCYF**  
**April 27, 2016**  
**Notes**

**Attendance:** John Andelin, Michael Brown, Dave Carlson, Sheila Fleischhacker, Alicia Guajardo, Judy Hadden, Linda Henderson, Anne O'Brien, Devanshi Patel, Christine Schaubach, Anne Vor der Bruegge, Rachel Harlan, Cintia Johnson, Sharon Lawrence, Susan Noack, Rick Strobach, Marian Harmon, Robert Vilchez, Cheryl Johnson, Kelly Mountain, Robert Vilchez, Siobhan Grayson, Sally LaBonte, Michael Swisher, Kim Durand

**Updates –**

Data Specialist – [UPDATED] This position has been restored to full-time. Kim Durand will work with APS to determine next steps.

**Community Conversation: Schools, SROs and You –**

June 8<sup>th</sup> 6:00 – 8:00pm at Central Library

Linda is chairing the committee to plan this with Devanshi, Cintia, Susan and Rick.  
(DRAFT flier attached)

**Prom & Graduation Letter –**

APS sent out a Prom/Graduation letter to all high school parents that included tips for talking to kids about drinking and substance use. The letter was originally drafted by the READY Coalition, but is still used and signed by all HS Principals, the Superintendent, School Board, Police, Common Wealth Attn, READY and APCYF.

(attached)

**Retreat –**

May 25, 2016 is our Retreat. Please mark your calendars and make every effort to attend. Rick, Mary Ann, Anne Vb, and Barbara are on the planning committee. The event will include a pot-luck dinner, activities to build relationships, and also discuss collective impact and cultural shifts.

Location: Arlington Mill

Time: 5:30 – 8:30pm

Rick will be sending around an e-mail for food sign-ups.

**Strategizing for the upcoming year –**

Devanshi had shared a document of a variety of items that could be included in future agendas (see attached). The list includes:

MOUs

Out-of-School Time Council

Internal Communications

Engagement of Members

Membership

Succession Planning

Community Conversations Calendar for next year

## Public Relations

We spoke briefly about each of the items above. The following ideas are what I noted as things we'll be doing in the future.

### **Ideas as we move forward –**

- Develop a more formalized Orientation for new members, both community members and Agency Members, so that they have an understanding of their roles and responsibilities beyond the signed agreement.
- Ask our Agency Members to give a brief update at each meeting about what they are working on as it relates to our priority areas: Mental Health, Childhood Obesity, Healthy Relationships, Substance Use.
- The meeting discussions could then focus on connecting the dots with each other and our roles as we learn more.
- Post all notes from committees on the website. Have a Member Area so that members have easy access to find information like contacts, notes, calendars, etc.
- Format the notes in an easy to read way that includes:
  - What you need to know
  - Action Items
  - Announcements